



## St. Andrew's Parent Organization Volunteer Application

\*\*\*Please fill this form out in its entirety.

Incomplete forms will not be considered for elected positions\*\*\*

Name \_\_\_\_\_

Email Address \_\_\_\_\_

Cell Phone \_\_\_\_\_

Date of Application \_\_\_\_\_

### **SUB-COMMITTEE: (Rank 1-4 in order of preference)**

\_\_\_\_\_ **St. Andy's Angels** (Works with Sunshine Committee, helps families with major life events: new baby, illness, death of a loved one with meals and other needed assistance, natural disasters, facilitates , faculty appreciation events, family dinner night(s), volunteer appreciation night, teacher appreciation week).

\_\_\_\_\_ **Event Committee** (Will help with major fundraisers; Murder Mystery, Clay Shoot, will also support Athletics and Clubs, Game Night(s), Blessing of the Fleet, Family Fun Day, online fundraisers, and other events to be determined)

\_\_\_\_\_ **Parent Committee** (New Family Orientation, Book Fair, Kite night/Movie night, Box Tops, Artsonia) Will be instrumental in volunteer recruitment for all sub-committees, will be a driver of communication for homeroom parents and MS/HS representatives)

\_\_\_\_\_ **Hospitality Committee** (Back to School BBQ, Share the Love Week/Valentine's Tea, School Dances, Fall Festival, Christmas Teacher Gift and Cookie Exchange, Muffins with Mom/Donuts with Dad, Share the Love Week, and Valentine's Tea and Family Ambassadors)

### **POSITION INTEREST: (Rank 1-3 in order of preference)**

\_\_\_\_\_ Chair (Create agenda, set meeting dates, set budget, and overall supervision of committee members)

\_\_\_\_\_ Vice Chair (Advocate for the positive direction of the committee, help with agenda and assist chair with duties and be available to take over for chair, if necessary)

\_\_\_\_\_ Secretary/Tracker (Notes during meetings, help keep track of volunteer hours/committee members at meetings and events, and work with development on promoting and marketing the event.)

### **AVAILABILITY FOR MEETINGS & VOLUNTEER OPPORTUNITIES (Please check all that apply).**

\_\_\_\_\_ Weekday Mornings \_\_\_\_\_ Weekday Afternoons \_\_\_\_\_ Weekday Evenings

\_\_\_\_\_ Weekend Mornings \_\_\_\_\_ Weekend Afternoons \_\_\_\_\_ Weekend Evenings

### **EMPLOYMENT**

Current Employer, if applicable:

Position/Title \_\_\_\_\_

Company/Employer \_\_\_\_\_

### **SKILLS & EXPERIENCE**

Skills, strengths, hobbies \_\_\_\_\_

Groups, clubs, organizational memberships \_\_\_\_\_

Please describe your prior volunteer experience (include organization names and dates of service)

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What experiences have you had that may prepare you to work as a volunteer in the sub-committee?

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Why do you want to volunteer for the Academy? Why do you think that volunteering is important?

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Have you completed the Safeguarding God’s Children course?                      Yes     No

Have you completed your service hours for the 2018-2019 school year?    Yes     No

What Academy events have you volunteered for this year? (Please be specific) \_\_\_\_\_

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Do you have a driver’s license?    Yes     No

Do you have car insurance?        Yes     No

Do you have a car available for transporting others?    Yes     No

***Please read the following carefully before signing this application:***

I understand that this is an application for and not a commitment or promise of volunteer opportunity. I certify that I have and will provide information throughout the selection process, including on this application for a volunteer position and in interviews with SAEA that is true, correct and complete to the best of my knowledge. I certify that I have and will answer all questions to the best of my ability and that I have not and will not withhold any information that would unfavorably affect my application for a volunteer position. I understand that misrepresentations or omissions may impact my ability to serve. These positions are appointed at the discretion of the executive committee and its designees. Being inactive in my sub-committee/leadership role for 30 days may result in my being asked to step down and a new member being appointed.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_