

ST. ANDREW'S EPISCOPAL ACADEMY
BOARD OF TRUSTEES
Thursday, March 31st, 2016 – 6:00 p.m.-8:51 p.m.

Minutes

Members Present: Trina Angelone, Susan Carver, David Gates, Michelle Lineal, Alan McGregor, Shawn Merschdorf, Richard Stabile, Bill Stoddard

Guest: Cheryl Horgan

I. Devotional: David Gates

Prayer: Shawn Merschdorf

II. Consent Agenda: Susan Carver made a motion to accept the Consent Agenda. Second by David Gates. Approved unanimously. Discussion –regarding the activities of the Executive Committee. David Gates made a motion to have the Executive Committee present a committee report at each Board Meeting. Second by Alan McGregor. Approved unanimously.

III. Committee Reports- The Chair reported that she invited Richard Stabile to report to the Board on the part of the Vestry, in the absence of a Rector. He will report as warranted.

A. Finance: Susan Carver – to be presented during the HOS Report

B. Buildings and Grounds – Bill Stoddard

- i. List of Church maintenance items
- ii. 317 South 2nd St. - Meeting will take place April 4th
- iii. Base Rock for Upper School parking and drop off
- iv. Partition walls for music room
- v. Pedestrian Plaza permit obtained
- vi. Policies for Facilities – to be written by the Bldgs & Grounds Committee
- vii. Fiber Optic Connection -FPUA estimate

C. Trustees Committee Report – Shawn Merschdorf

- i. Christina Fischer's resume
 - a. Both the Board Chair and Board Secretary met with Christina Fischer and discussed the Academy vision and goals.
 - b. Discussion- Three types of Trustees needed

Shawn Merschorf nominated Christina Fischer as a new Trustee. Second by David Gates. Approved Unanimously. The Chair will notify the Senior Warden and request that the Vestry elect Christina Fischer at their next regularly scheduled meeting.

IV. Chair's Report: Michelle L. Lineal

- i. Trina was elected president of the Episcopal Schools Association of Central Florida.
- ii. April's Board meeting has been moved from April 28 to April 21st, and the April Executive Committee meeting has been moved to the 19th.
- iii.

V. HOS's Report: Trina Angelone and Cheryl Horgan

Trina explained the two month process she and Cheryl used to develop the proposed budget.

Since the Finance Committee report was imbedded in the presentation, **Shawn Merschorf made a motion that Susan Carver be added as a signer to the Gibraltar account. Second by David Gates. Approved Unanimously.**

AND

Susan Carver made a recommendation to draw money down from our stocks and bonds and to move funds to the money market account. Second by David Gates. Approved Unanimously.

2016-2017 Budget- First Reading and discussion

Cheryl Horgan presented the preliminary 2016-17 budget.

VI. Chair's Announcement

Shawn Merschorf has resigned as a Trustee from the Board, effective April 28, 2016. She is engaged to be married and will be moving to Naples, Florida. There was a champagne toast to Shawn's happiness.

VII. Closing Prayer

David Gates made a motion to adjourn. Second by Richard Stabile. Approved unanimously.

Respectfully Submitted,
Lauren Lewis

