

ST. ANDREW'S EPISCOPAL ACADEMY
BOARD OF TRUSTEES
Thursday, April 21st, 2016 – 6:00 p.m.-8:48 p.m.

Minutes

Members Present: Trina Angelone, Susan Carver, David Gates, Michelle Lineal, Alan McGregor, Shawn Merschdorf, Richard Stabile, Bill Stoddard

Guest: Cheryl Horgan

I. Devotional:

Scripture Reading: Shawn Merschdorf

Prayer: Richard Stabile

II. Consent Agenda: Richard Stabile made a motion to amend the Consent Agenda to include EC Minutes. Second by Shawn Merschdorf. Approved unanimously.

Richard Stabile made a motion to accept amended Consent Agenda. Second by David Gates. Approved unanimously.

The Board presented Shawn Merschdorf with a plaque for her service on the Board.

III. Committee Reports-

A. Finance: Susan Carver – no report

B. Buildings and Grounds – Bill Stoddard

i. April 11th meeting :

a. Review plans Cook & Menard Prepared for 317 S. 2nd street

b. Richard Stabile met with Mike Menard on April 12th

c. Waiting for FPUA proposal

ii. April 13th Meeting:

a. Review items from 4-11 meeting with Mike Menard

b. Invitation to bid was prepared by Richard Stabile

c. Minimum of 3 but preferred 4 bidders for project

d. Selection Committee

e. Proposed timeline

f. Expedite permit review process

C. Executive Committee Report – Shawn Merschdorf

i. Plan for BOT Workshop (April 2nd)

ii. Five year business plan

IV. Chair's Report: Michelle L. Lineal

- i. ECE Play area fundraising
- ii. FCIS preliminary report
- iii. Bylaws need to be amended to include items inadvertently omitted

Shawn Merschorf made a motion to accept the amended Bylaws with added "Term of Office" and "Election of Trustees" sections. Second by David Gates. Approved Unanimously.

Richard Stabile will present to vestry and recommend amendment in vestry Bylaws to include relationship to Academy.

- iv. Nomination of a new Trustee- Susan Hurley Simonson

Alan McGregor made a motion to nominate Susan as a trustee. Second by David Gates. Approved unanimously.

- v. FCIS Recommendation – The visiting team recommended that the BOT raise funds to support the Academy. This generated a discussion about the efficacy of the Board's ability to do so.

David Gates made a motion to authorize the HOS to set up an Education Foundation and solicit members, HOS to report back to BOT. Second by Alan McGregor. Approved unanimously.

V. HOS's Report: Trina Angelone and Cheryl Horgan

- i. Based on new data, the HOS requested that the second reading of the proposed budget be postponed.

Richard Stabile made a motion to table ratification of the 2016-2017 budget. Second by David Gates. Motion approved.

David Gates made a motion to hold HOS to a deficit of \$800,000 or less. Second by Shawn Merschorf. Approved unanimously.

- ii. Members of Development Committee. Suggested a BOT member attend meetings
 - a. Annual Fund
 - b. Special Events
- iii. FCIS 5 year review, end of review report went well
- iv. CFESA update
 - a. Trina named president
 - b. Diocese of Honduras meeting in Orlando next week
 - c. Trinity Prep visit

The Board honored Shawn Mershdorf's service and wished her well.

VI. Closing Prayer

**Shawn Mershdorf made a motion to adjourn. Second by David Gates.
Approved unanimously.**

Respectfully Submitted,
Lauren Lewis