

ST. ANDREW'S EPISCOPAL ACADEMY  
BOARD OF TRUSTEES  
Thursday, September 22, 2016 – 6:00 p.m.

Members Present: Trina Angelone, David Gates, Bishop Russell Jacobus, Michelle Lineal, Alan McGregor, Richard Stabile, Bill Stoddard

Absent: Susan Carver- excused, Christina Fisher - excused, Susan Hurly Simonson- excused

Guests: Suzanne Barry - Head of Upper School, Mandy Doss - Head of Lower, Sherry Lindgren - Clerk

6:00PM Meeting opened with prayer

- I. Devotional:  
Scripture Reading: David Gates  
Prayer: Richard Stabile
  
- II. **Consent Agenda: Richard Stabile made a motion to accept the Consent Agenda, Second by Bishop Jacobus. Approved unanimously.**
  
- III. **Committee Reports**
  - A. **Finance-** Michelle Lineal for Susan Carver  
**Motion to approve the finance report was made by Richard Stabile, Second by Bill Stoddard. Approved unanimously.**
  
  - B. **Buildings and Grounds-** Bill Stoddard
    - i. Civil Engineer, Greg Grudovich would be willing to serve on Buildings and Grounds Committee
    - ii. Academy Expansion Project
      - a. Rendering redone
      - b. Parking lot issues- waiting to hear from City
      - c. Lee Dobin's emai, attached
        1. Cost
        2. Waiting to hear from City
    - iii. Maintenance Cost Budget, being revised and will be sent to HOS
    - iv. Richard Stabile revised the Maintenance Form from Word to Excel
    - v. Florida Architects Report, money not spent this year will be set aside
  
  - C. **Executive Committee-** Richard Stabile  
Bishop Russ Jacobus will address Head of Schools Evaluation during Executive Session.

#### **D. Governance**

- i. Investment Policy- David Gates
  - a. **Richard Stabile moved to adopt the Investment Policy Amendments, Second by Bishop Russ Jacobus. Approved unanimously.**
  - b. BOT Clerk
    - David Gates moved to accept the BOT Clerk Job Description, Second by Richard Stabile. Approved unanimously.**

#### **E. Chair's Report – Michelle Lineal**

- i. Productive Workshop
- ii. Oct. 1<sup>st</sup> Workshop
  - a. Consultant cost
  - b. Development Committee invited
  - c. 8:00 AM - 9:00 AM BOT in classroom of Upper School with breakfast in Cyber Café
  - d. 9:00 AM – 11:30AM Peggy Calhoun
- iii. Academy Sunday: BOT members present extraordinary students or staff who should be recognized

#### **F. Head of Schools Report**

- i. Step-Up for Students; Audit done by David McGuire, no bad findings
- ii. Academics- presentation by Suzanne Barry and Mandy Doss
  - 1. Measure of Academic Progress
  - 2. Dual Enrollment
- iii. Academy Sunday
  - 1. Academy presentation in Parish Hall for SAEC 9:45 – 10:15AM
  - 2. Sell tee-shirts
  - 3. Service; Commissioning of BOT and Vestry
  - 4. Reception put on by SAEC, Parish Hall

#### **IV. Executive Session**

- i. **David Gates moved that the meeting go into Executive Session for purpose of BOT discussing the HOS End of Year Evaluation, Seconded and approved unanimously.**
- ii. Clerk dismissed

#### **V. Closing Prayer**

Respectfully submitted,

Sherry Lindgren