

ST. ANDREW'S EPISCOPAL ACADEMY
BOARD OF TRUSTEES
Tuesday May 31st, 2016 – 6:00 p.m.-8:07 p.m.

Minutes

Members Present: Trina Angelone, Susan Carver, Christina Fischer
David Gates, Michelle Lineal, Bishop Russ Jacobus, Richard Stabile,
Bill Stoddard

Absent: Alan McGregor, Susan Simonson

I. Devotional:

Scripture Reading: Susan Carver

Prayer: David Gates

II. Consent Agenda: Richard Stabile made a motion to approve the
Consent Agenda. Second by Bishop Russ. Approved
unanimously

III. Michelle Lineal opened the floor for nominations for Secretary.
Susan Carver nominated Richard Stabile for Secretary. Second
by Bishop Russ. Approved by acclamation.

IV. Committee Reports-

A. Finance: Susan Carver

Bishop Russ made a motion to accept the April Financials.

Second by Richard Stabile. Approved unanimously.

The HOS contacted Lee Dobbins to compose final documents to
transfer the Pedestrian Plaza property to the City.

B. Buildings and Grounds – Bill Stoddard

i. 317 S. 2nd St. permitting

ii. Athletic Field

iii. Boys and Girls Club Gymnasium, Vero Beach

iv. Boston Ave. Abandonment

v. Fiber Optic Service Connection

**Bishop Russ made a motion to accept the Buildings and
Grounds report. Second by David Gates. Approved
unanimously**

C. Executive Committee Report – Michelle Lineal

**Bishop Russ made a motion to approve the EC Meeting
Report. Second by David Gates. Approved unanimously.**

Discussion: The previous month's EC minutes have always
been submitted for Board approval. Since EC meets the
Tuesday before Thursday's meeting, the Secretary would need
to prepare the minutes from the current month and disseminate

them. The newly elected Secretary stated he would be able to do this.

Christina Fischer made a motion to have current EC Meeting minutes prepared before each BOT Meeting. Second by David Gates. Approved unanimously.

V. Chair's Report: Michelle L. Lineal

- i. Search Committee for New Rector
Michelle asked Richard Stabile, Vestry member, to describe the selection process for committee membership. Michelle applied for and was selected as a member. She reported the work of the committee
- ii. Policy Development – to be completed
Property- Bill and Buildings and Grounds
Operations- Michelle
Christina Fischer volunteered to share Board Policies from Broward County.
- iii. Scholarship Program
Michelle proposed a joint Vestry-Academy venture to establish a scholarship program for Academy students.

Bishop Russ made a motion to develop a “Parishioners’ Sponsorship” program committee in conjunction with the Vestry. Second by Richard Stabile. Approved unanimously.

David Gates made a motion to ask Bishop Russ and Richard Stabile to present the “Parishioners’ Sponsorship” program to the Vestry. Second by Susan Carver. Approve unanimously.

VI. HOS's Report: Trina Angelone

- i. Financial Planning
HOS recommends holding a combined BOT and Vestry Finance workshop. Tentative date: Saturday, June 18, 2016 from 8:00 – 11:00 AM. Once confirmed, Michelle will contact the Senior Warden and extend the invitation.
- ii. 317 So. 2nd Street Property
The BOT had agreed to begin the process of selling 317 So. 2nd Street. The HOS has had the contents of the building removed. Some cosmetic work has been done. Trina made inquiries with realtors regarding the sale of the property. She proposed entering into a contract with Keller-Williams. The BOT reviewed the contract.
The HOS will also notify the Diocese of the prospective sale when she meets with the Bishop and his Executive Committee next week.

Susan Carver made a motion to suspend development of 317 So. 2nd St. as an Early Childhood Center. Second by David Gates. Approved unanimously.

Susan Carver made a motion to allow the HOS to enter into a contract with Keller-Williams to sell 317 S. 2nd St., with the following amendments: 30 day cancellation notice, the seller would get 3% if we bring our own buyer, sale will not go lower than agreed minimum amount. Second by Richard Stabile. Approved unanimously.

- iii. HOS will compile an Academic Report for the July meeting
- iv. Fr. Frank will continue his work on the Episcopal On-Line course development, but will be leaving the Academy.
- v. 2016-17 Calendar to include EC and BOT Meetings

VII. Closing Prayer

Bishop Russ made a motion to adjourn. Second by Richard Stabile. Approved unanimously.

Respectfully Submitted,
Lauren Lewis

Richard Stabile
St. Andrew's Episcopal Academy Board Secretary