

ST. ANDREW'S EPISCOPAL ACADEMY  
BOARD OF TRUSTEES  
Thursday, March 31<sup>st</sup>, 2016 – 6:00 p.m.-8:51 p.m.

Minutes

Members Present: Trina Angelone, Susan Carver, David Gates, Michelle Lineal, Alan McGregor, Shawn Merschdorf, Richard Stabile, Bill Stoddard

Guest: Cheryl Horgan

**I. Devotional:** David Gates

**Prayer:** Shawn Merschdorf

**II. Consent Agenda:** Susan Carver made a motion to accept the Consent Agenda. Second by David Gates. Approved unanimously. Discussion –regarding the activities of the Executive Committee. David Gates made a motion to have the Executive Committee present a committee report at each Board Meeting. Second by Alan McGregor. Approved unanimously.

**III. Committee Reports-** The Chair reported that she invited Richard Stabile to report to the Board on the part of the Vestry, in the absence of a Rector. He will report as warranted.

A. Finance: Susan Carver – to be presented during the HOS Report

B. Buildings and Grounds – Bill Stoddard

- i. List of Church maintenance items
- ii. 317 South 2<sup>nd</sup> St. - Meeting will take place April 4th
- iii. Base Rock for Upper School parking and drop off
- iv. Partition walls for music room
- v. Pedestrian Plaza permit obtained
- vi. Policies for Facilities – to be written by the Bldgs & Grounds Committee
- vii. Fiber Optic Connection -FPUA estimate

C. Trustees Committee Report – Shawn Merschdorf

- i. Christina Fischer's resume
  - a. Both the Board Chair and Board Secretary met with Christina Fischer and discussed the Academy vision and goals.
  - b. Discussion- Three types of Trustees needed

**Shawn Merschorf nominated Christina Fischer as a new Trustee. Second by David Gates. Approved Unanimously.** The Chair will notify the Senior Warden and request that the Vestry elect Christina Fischer at their next regularly scheduled meeting.

**IV. Chair's Report:** Michelle L. Lineal

- i. Trina was elected president of the Episcopal Schools Association of Central Florida.
- ii. April's Board meeting has been moved from April 28 to April 21<sup>st</sup>, and the April Executive Committee meeting has been moved to the 19<sup>th</sup>.
- iii.

**V. HOS's Report:** Trina Angelone and Cheryl Horgan

Trina explained the two month process she and Cheryl used to develop the proposed budget.

Since the Finance Committee report was imbedded in the presentation, **Shawn Merschorf made a motion that Susan Carver be added as a signer to the Gibraltar account. Second by David Gates. Approved Unanimously.**

**AND**

**Susan Carver made a recommendation to draw money down from our stocks and bonds and to move funds to the money market account. Second by David Gates. Approved Unanimously.**

2016-2017 Budget- First Reading and discussion

Cheryl Horgan presented the preliminary 2016-17 budget.

**VI. Chair's Announcement**

Shawn Merschorf has resigned as a Trustee from the Board, effective April 28, 2016. She is engaged to be married and will be moving to Naples, Florida. There was a champagne toast to Shawn's happiness.

**VII. Closing Prayer**

**David Gates made a motion to adjourn. Second by Richard Stabile. Approved unanimously.**

Respectfully Submitted,  
Lauren Lewis

