

ST. ANDREW'S EPISCOPAL ACADEMY
BOARD OF TRUSTEES
Thursday, August 27th, 2015 – 6:07PM-8:05PM

Minutes

Members Present: Trina Angelone, Susan Carver, David Gates, Fr. John Liebler, Michelle Lineal, Alan McGregor, Shawn Merschdorf, Horace Webb

Excused: Bill Stoddard

Skype: Larry Clancy

Visitors: Canon Tim Nunez, Curry Krasulak

I. Devotional

A. Scripture Reading: Fr. John Liebler
Children vs 35-65 (Apocrypha)

B. Prayer: David Gates

II. Executive Session –

Michelle Lineal made a motion to move into Executive Session for the purpose of discussing the HOS evaluation and proposed employment contract. Second by Alan McGregor. Approved unanimously.

III. Canon Tim Nunez-

Articles & Bylaws are required to be approved by Diocese
Diocese is behind the Articles & Bylaws
Vestry should hear from school once a month

IV. Consent Agenda: Horace Webb made a motion to accept the consent agenda. Second by Michelle. Approved unanimously.

V. Committee Reports:

A. Head of Schools: Trina Angelone

- i. Enrollment Update
337 Currently Enrolled
Annual Giving
Capital Campaign
- ii. SAEA Online

Horace made a motion to allow Trina to purchase the URL's to launch SAEA Online Program. Second by David Gates. Approved unanimously.

Timeline to be discussed at September's meeting

iii. VSOE Contract for Blended and Online Services

Horace made a motion to approve VSOE Contract for Blended and Online Services. Second by Shawn Merschorf. Approved unanimously.

iv. Audit

Susan Carver made a motion to allow HOS to hire auditor to perform audit. Second by Larry Clancy. Approved unanimously.

B. Treasurer's Report - Larry Clancy/Trina Angelone

2015-16 Budget for BOT approval

337 enrollment

Same growth next year

Susan Carver made a motion to accept the 2015-16 Budget. Second by Larry Clancy. Approved unanimously.

C. Finance - Susan Carver

Alan McGregor made a motion to accept the finance reports. Second by Horace. Approved unanimously.

Proposal to have capital workshop October 10th ,8:30-12:30

D. Governance: Michelle Lineal/Susan Carver

i. Personnel Policies- Second Reading

David Gates made a motion to accept the Personnel Policies of the Second Reading. Second by Horace Webb. Approved unanimously.

ii. Board of Trustee Policy Development

E. Chair's Report - Michelle Lineal

i. Articles, Bylaws, Operating Agreement, Lease Update –
(if further discussion is necessary after Canon Tim)

Have been approved by Diocese

Will need to be approved by Vestry

ii. Procedure for Policy Adoption (Finance)

Finance policy to be discussed next meeting

iii. Gift

Won by Horace, to be auctioned at SAEA Auction

Davis Gates makes a motion to accept gift won by Horace to be sold at school auction. Second by Alan McGregor. Approved unanimously.

iv. Board Minutes Online

Can now be found each month on the SAEA website

Michelle distributed Trina's 2015-16 incentive

VI. Closing Prayer: Fr. John Liebler

Respectfully Submitted,

Lauren Lewis