

ST. ANDREW'S EPISCOPAL ACADEMY  
BOARD OF TRUSTEES  
Thursday, April 21<sup>st</sup>, 2016 – 6:00 p.m.-8:48 p.m.

Minutes

Members Present: Trina Angelone, Susan Carver, David Gates, Michelle Lineal, Alan McGregor, Shawn Merschdorf, Richard Stabile, Bill Stoddard

Guest: Cheryl Horgan

**I. Devotional:**

**Scripture Reading:** Shawn Merschdorf

**Prayer:** Richard Stabile

**II. Consent Agenda: Richard Stabile made a motion to amend the Consent Agenda to include EC Minutes. Second by Shawn Merschdorf. Approved unanimously.**

**Richard Stabile made a motion to accept amended Consent Agenda. Second by David Gates. Approved unanimously.**

**The Board presented Shawn Merschdorf with a plaque for her service on the Board.**

**III. Committee Reports-**

A. Finance: Susan Carver – no report

B. Buildings and Grounds – Bill Stoddard

i. April 11<sup>th</sup> meeting :

a. Review plans Cook & Menard Prepared for 317 S. 2<sup>nd</sup> street

b. Richard Stabile met with Mike Menard on April 12<sup>th</sup>

c. Waiting for FPUA proposal

ii. April 13<sup>th</sup> Meeting:

a. Review items from 4-11 meeting with Mike Menard

b. Invitation to bid was prepared by Richard Stabile

c. Minimum of 3 but preferred 4 bidders for project

d. Selection Committee

e. Proposed timeline

f. Expedite permit review process

C. Executive Committee Report – Shawn Merschdorf

i. Plan for BOT Workshop (April 2<sup>nd</sup>)

ii. Five year business plan

**IV. Chair's Report: Michelle L. Lineal**

- i. ECE Play area fundraising
- ii. FCIS preliminary report
- iii. Bylaws need to be amended to include items inadvertently omitted

**Shawn Merschorf made a motion to accept the amended Bylaws with added "Term of Office" and "Election of Trustees" sections. Second by David Gates. Approved Unanimously.**

Richard Stabile will present to vestry and recommend amendment in vestry Bylaws to include relationship to Academy.

- iv. Nomination of a new Trustee- Susan Hurley Simonson

**Alan McGregor made a motion to nominate Susan as a trustee. Second by David Gates. Approved unanimously.**

- v. FCIS Recommendation – The visiting team recommended that the BOT raise funds to support the Academy. This generated a discussion about the efficacy of the Board's ability to do so.

**David Gates made a motion to authorize the HOS to set up an Education Foundation and solicit members, HOS to report back to BOT. Second by Alan McGregor. Approved unanimously.**

**V. HOS's Report: Trina Angelone and Cheryl Horgan**

- i. Based on new data, the HOS requested that the second reading of the proposed budget be postponed.

**Richard Stabile made a motion to table ratification of the 2016-2017 budget. Second by David Gates. Motion approved.**

**David Gates made a motion to hold HOS to a deficit of \$800,000 or less. Second by Shawn Merschorf. Approved unanimously.**

- ii. Members of Development Committee. Suggested a BOT member attend meetings
  - a. Annual Fund
  - b. Special Events
- iii. FCIS 5 year review, end of review report went well
- iv. CFESA update
  - a. Trina named president
  - b. Diocese of Honduras meeting in Orlando next week
  - c. Trinity Prep visit

**The Board honored Shawn Mershdorf's service and wished her well.**

**VI. Closing Prayer**

**Shawn Mershdorf made a motion to adjourn. Second by David Gates.  
Approved unanimously.**

Respectfully Submitted,  
Lauren Lewis