

ST. ANDREW'S EPISCOPAL ACADEMY
BOARD OF TRUSTEES
Thursday, September 22, 2016 – 6:00 p.m.

Members Present: Trina Angelone, David Gates, Bishop Russell Jacobus, Michelle Lineal, Alan McGregor, Richard Stabile, Bill Stoddard

Absent: Susan Carver- excused, Christina Fisher - excused, Susan Hurly Simonson- excused

Guests: Suzanne Barry - Head of Upper School, Mandy Doss - Head of Lower, Sherry Lindgren - Clerk

6:00PM Meeting opened with prayer

- I. Devotional:
Scripture Reading: David Gates
Prayer: Richard Stabile

- II. **Consent Agenda: Richard Stabile made a motion to accept the Consent Agenda, Second by Bishop Jacobus. Approved unanimously.**

- III. **Committee Reports**
 - A. **Finance-** Michelle Lineal for Susan Carver
Motion to approve the finance report was made by Richard Stabile, Second by Bill Stoddard. Approved unanimously.

 - B. **Buildings and Grounds-** Bill Stoddard
 - i. Civil Engineer, Greg Grudovich would be willing to serve on Buildings and Grounds Committee
 - ii. Academy Expansion Project
 - a. Rendering redone
 - b. Parking lot issues- waiting to hear from City
 - c. Lee Dobin's emai, attached
 1. Cost
 2. Waiting to hear from City
 - iii. Maintenance Cost Budget, being revised and will be sent to HOS
 - iv. Richard Stabile revised the Maintenance Form from Word to Excel
 - v. Florida Architects Report, money not spent this year will be set aside

 - C. **Executive Committee-** Richard Stabile
Bishop Russ Jacobus will address Head of Schools Evaluation during Executive Session.

D. Governance

- i. Investment Policy- David Gates
 - a. **Richard Stabile moved to adopt the Investment Policy Amendments, Second by Bishop Russ Jacobus. Approved unanimously.**
 - b. BOT Clerk
 - David Gates moved to accept the BOT Clerk Job Description, Second by Richard Stabile. Approved unanimously.**

E. Chair's Report – Michelle Lineal

- i. Productive Workshop
- ii. Oct. 1st Workshop
 - a. Consultant cost
 - b. Development Committee invited
 - c. 8:00 AM - 9:00 AM BOT in classroom of Upper School with breakfast in Cyber Café
 - d. 9:00 AM – 11:30AM Peggy Calhoun
- iii. Academy Sunday: BOT members present extraordinary students or staff who should be recognized

F. Head of Schools Report

- i. Step-Up for Students; Audit done by David McGuire, no bad findings
- ii. Academics- presentation by Suzanne Barry and Mandy Doss
 - 1. Measure of Academic Progress
 - 2. Dual Enrollment
- iii. Academy Sunday
 - 1. Academy presentation in Parish Hall for SAEC 9:45 – 10:15AM
 - 2. Sell tee-shirts
 - 3. Service; Commissioning of BOT and Vestry
 - 4. Reception put on by SAEC, Parish Hall

IV. Executive Session

- i. **David Gates moved that the meeting go into Executive Session for purpose of BOT discussing the HOS End of Year Evaluation, Seconded and approved unanimously.**
- ii. Clerk dismissed

V. Closing Prayer

Respectfully submitted,

Sherry Lindgren