

ST. ANDREW'S EPISCOPAL ACADEMY
BOARD OF TRUSTEES
Thursday, October 27, 2016 – 6:00 p.m.

MINUTES

Members Present:, Susan Carver, David Gates, Bishop Russell Jacobus, Michelle Lineal, Alan McGregor, Susan Simonson, Richard Stabile, Bill Stoddard
Sherry Lindgren – Board Clerk

Absent: - Christina Fisher-excused, Trina Angelone

Guests: Cheryl Horgan – Business Manager,
Visitors: Bill and Kim Schwartz

6:00 PM Meeting opened with prayer

I. DEVOTIONAL

Scripture Reading: Richard Stabile
Prayer: Susan Simonson

II. PLACQUE PRESENTATION

Michelle Lineal presented a plaque to Alan McGregor, on behalf of the Board, with gratitude being the longest serving member on the BOT and for his dedicated and loyal service.

III. CONSENT AGENDA

David Gates moved to approve the following amendments to the Consent Agenda, Second by Richard Stabile.

A. Amendments

- i. There are no minutes from the 12-6-16 EC meeting.
- ii. There is no Governance report
- iii. There is no FCIS report
- iv. Buildings and Grounds Meeting date 12-4-16 should read 12-14-16.
- v. **Motion approved unanimously**

IV. COMMITTEE REPORTS

A. FINANCE - Susan Carver

- i. **Richard Stabile moved to approve the September, 2016 Financial Reports, Second by Alan McGregor, motion approved unanimously.**
- ii. **David Gates moved to accept the October 20th, Finance Committee recommendations, Second by Richard Stabile. Motion approved unanimously.**

- iii. **Alan McGregor moved to accept the December 1, 2016, Finance Committee Report, Second by David Gates. Motion approved unanimously.**
 - iv. **David Gates moved to approve the August 2016-17 Episcopal/Anglican Budget, Second by Bishop Russ Jacobus**
 - a. Finance Committee recommended not approving this budget
 - b. Motion to approve failed unanimously.**
 - 1. Money already spent on Episcopal Virtual will be absorbed into the Operating Account
 - v. Audit – final draft will be ready for January meeting
 - vi. **Bishop Russ Jacobus moved to accept the tuition increases recommended by the Finance Committee, Second by David Gates**
 - a. PreK2 increase from \$165.00 to \$175.00 per week for 40 weeks
 - b. ECE (PreK3 and PreK4) \$600.00 increase
 - c. K-12 \$500.00 increase
 - d. Motion approved. Bill Stoddard and Alan McGregor recused themselves.**
- B. BUILDINGS AND GROUNDS - Bill Stoddard
- i. Review of November 14, 2016 and December 5, 2016, B & G Meeting Minutes
 - a. South lot, re-paving improvements scheduled to begin January 5, 2017 and the City wants to meet with Church and School. Richard Stabile (and possibly Mandy Doss) will attend meeting
- C. EXECUTIVE COMMITTEE – Richard Stabile
The Executive Committee meeting addressed a personnel issue. As a result, the issue will be discussed with the entire Board during Executive Session.
- D. Development – Presented by Kim Schwartz in Christina Fischer's absence
Kim provided an overview of the joint fundraising workshop. Goal setting and revenue planning were addressed during the workshop.
- E. **Susan Carver moved the meeting go into Executive Session, Second by Bishop Russ Jacobus, motion approved.**

Respectfully submitted,

Sherry Lindgren